

SEAMER PARISH COUNCIL

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Clerk to the Council
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90 Tennyson Avenue
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17 August 2012

Your refs: Fil/Seam/Letter to Seam Clerk & Councillors dated 1 Aug 12
Fil/Seam/Spencer~letter re on-site play area report Seamer Green 1 Aug 12

Dear Mr Proudfoot

Proposed Changes to The Green, Seamer


I refer to your two letters dated 1st August 2012 which you also circulated to members of the Council regarding your Group's proposals for changes to The Green, Seamer and in relation to the condition of the play equipment.

As you will know, your letters were considered by the Council at their meeting last Tuesday evening and I enclose a copy of the draft minutes for your information.

You will note from minute 89 that the matters relating to the terms and conditions proposed by the Proudfoot Group for changes to The Green was deferred to the next meeting for consideration when the public and press have been excluded. In addition, your letter relating to the condition of the play equipment was deferred and considered under minute 96.

As was mentioned at the meeting, an inspection by RoSPA is imminent and the Council have arranged for the damaged play area equipment to be fenced off until essential repairs have been made.

Yours sincerely



Clerk to the Council

Mr I A Proudfoot
Joint Managing Director
The Proudfoot Group of Companies
'Blinking Syke'
Caxton Way
Eastfield Business Park
SCARBOROUGH
YO11 3YT

MINUTES of a Meeting of Seamer Parish Council held at the Memorial Hall, Main Street, Seamer on 14th August 2012, commencing at 7.00 p.m.

PRESENT: Councillor W H Smith (Chairman) in the Chair
Councillors A Ingham, Mrs K Mallender, Mrs H Mallory, Mrs D Morrison, N Murphy, R Murphy, Mrs H Pickles and D E Raine
and Mr G Pickering (SBC), Mr I Proudfoot, 16 Members of the Public and the Clerk

84 DECLARATIONS OF INTEREST

Councillor A Ingham declared a personal interest in minute 88. The Chairman declared a personal and prejudicial interest in minute 95 (c) (ii)

85 APOLOGIES FOR ABSENCE

Mr A Skelton (SBC)

86 COUNCIL VACANCY - CO-OPTION

The Council noted that no requests for an election had been made to fill the vacancy arising from the resignation of Councillor Clark and two applications for the vacancy were submitted from Ms M Wilson and Mrs S Somers

RESOLVED that the vacancy be advertised for co-option and the current two applicants for co-option be interviewed separately prior to the next meeting along with any other applicants for co-option

87 PUBLIC PARTICIPATION

The following matters were raised and discussed and Councillor Jeffels also reported:

- Overhanging trees near the crash barriers at Musham Bank Roundabout which caused an obstructed view of the highway by pedestrians
- The reduced speed limit on the B1261 between Seamer and Crossgates
- Highway and footpath improvements programmed for Seamer and Crossgates
- The re-opening of Long Lane
- The Travellers' Horse Fair
- Proposed changes to The Green

RESOLVED that (i) the report from Councillor Jeffels be received with thanks

(ii) the offer of Councillor Jeffels to investigate and report on the matter relating to the overhanging trees be accepted with thanks

88 TRAVELLERS' HORSE FAIR

Mr G Pickering of the SBC reported, on behalf of Mr Skelton, regarding the Travellers' Horse fair held in July. The planning consent for the use of the site had now expired and he indicated that a new planning application for the use of the site would be submitted in the near future. He also reported that in 2011 a maximum of 237 caravans occupied the site but in 2012 the figure was 201. Reference was made to the CCTV pole which Mr Pickering indicated was not a permanent feature and could be removed.

RESOLVED that the report be received with thanks and the Borough Council be asked to remove the CCTV pole now that it is no longer in use

89 PROPOSED CHANGES TO THE GREEN

Further to minute 82 of the last meeting, the Council considered two letters (and enclosures) dated 1 August 2012 from the Proudfoot Group. The first letter concerned their proposals for The Green, the second related to the condition of the existing play equipment. Mr Proudfoot was invited to address the Council on these matters. He indicated that the proposed car parking area would occupy 13.16% of the total area of The Green and that the expected development costs were £128,542, which excluded fees and ten years' maintenance which brought the total figure to £185,000. Mr Proudfoot reported that there were no plans to demolish and redevelop the bungalow at the rear of their existing premises or to use the proposed car parking area for delivery vehicles. The Chairman indicated that alternative suggestions for changes to The Green would be advisable in order that the Council may take a balanced view.

RESOLVED that (i) the letters and enclosures be received

(ii) the matters relating to the terms and conditions proposed by the Proudfoot Group for changes to The Green be deferred to the next meeting for consideration when the public and press had been excluded

(iii) the letter relating to the condition of the play equipment be deferred for consideration under minute 96

90 MINUTES

RESOLVED that the minutes of the meeting held on 10th July 2012 be approved and confirmed as a correct record and signed by the Chairman

91 MATTERS ARISING

There were no matters arising

92 **CORRESPONDENCE**

The following items of correspondence/communication were considered:

- An email from Vanessa Milner of the 'Friends of Seamer Village' group concerning their initial proposals for this volunteer group
- An email from Mr A Skelton of the SBC advising that the 'trigger point' in relation to the Sec. 106 monies had now been reached

RESOLVED that (i) the email from Mrs Milner be received with thanks and she be asked to provide up to date details of their proposals for consideration at the next meeting

(ii) Mrs Milner be asked to consider input from the Crossgates area into the Friends Group

(iii) the proposed BBQ on The Green on August 27th be approved

(iv) the email from Mr Skelton be received with thanks

93 **PLANNING MATTERS**

The Council considered the following planning applications and took thereon the decisions shown:

(a) 12/01248/HS - Double-hipped conservatory extension at 28 Southgate, Crossgates

RESOLVED that no objections be raised

(b) 12/01311/FL - Retrospective application for hot tub and changing cubicle area at 11 Raven Close, Crossgates

RESOLVED that the Council considers the hot tub and changing area are in an inappropriate position on the site and should be moved to a more suitable area

94 **OUTSIDE BODIES**

Councillor Mrs D Morrison reported on the archaeological work currently being undertaken at Star Carr and that she continued to be personally involved with the work being carried out

RESOLVED that the report be received with thanks and Councillor Morrison be congratulated on her continuing involvement with the work

95 **FINANCIAL MATTERS**

(a) **Accounts for payment**

RESOLVED that the accounts as per the schedule be approved and paid

(b) **Income received since the date of the last meeting**

RESOLVED that the income as per the schedule be noted.

(c) **Applications for Grant from the Community Fund**

The Council considered applications received from:

(i) Seamer FC Juniors - provision of training equipment

(ii) Crossgates Community Centre - re-painting of front doors/fire escape doors and decorating new kitchen

RESOLVED that (i) the application from Seamer FC Juniors be approved in the sum of £500

(ii) the application from Crossgates Community Centre be approved in the sum of £672.55 but that the sum be funded separately from the Community Fund

(In accordance with his declaration in minute 84 above, the Chairman withdrew from the meeting until a decision had been taken on minute 95 (c) (ii). The Vice Chairman occupied the Chair for the duration of this item)

96 **DAMAGE TO PLAY EQUIPMENT - THE GREEN**

The Chairman reported on recent damage caused to the play equipment at The Green and it was noted that it had been reported to the Police. Further to minute 89 (iii) above, the letter from the Proudfoot Group relating to the condition of the play equipment was also considered

RESOLVED that (i) RoSPA be invited to inspect the condition of the equipment as a matter of urgency and report on repairs required

(ii) Mr N Barnes be asked to fence off the damaged area until the repairs have been made

(iii) the letter from the Proudfoot Group be received

97 **CODE OF CONDUCT**

Further to minute 52(b) of the meeting held on 12 June 2012, it was noted that NALC have now issued Appendices A and B to the Code of Conduct.

RESOLVED that accordingly the additions to the Code be adopted

98 **STANDING ORDERS**

The Council considered advice from:

(a) the YLCA regarding an addition to Standing Orders to reflect the position in the new Code of Conduct regarding the declarations of interest at meetings

(b) the Borough Council regarding an addition to Standing Orders to provide that the Parish Council

agrees to abide by any decisions made by the Standards Committee of the Borough Council
 RESOLVED that (i) the advice from the YLCA be accepted and the suggested additional Standing Orders be incorporated into the standing orders document of the Parish Council
 (ii) the advice of the YLCA be sought on the matters raised by the Borough Council

99 PARISH SECURITY

Parish security was reviewed and will be reviewed again in September 2012

100 JUBILEE ALLOTMENTS

The Council considered:

- (a) the comments of the YLCA regarding the requirements of an allotment suitable for the use of a disabled person
- (b) an estimate for the costs for supplying material for the car parking area
- (c) the judging of the Best Kept Allotment competition

RESOLVED that (i) the advice of the YLCA be received and the comments of Mrs Scott, an allotment holder, be sought and reported to the next meeting regarding her suggestion that Milestone House, Eastgate should be invited to apply for a plot for disabled persons

(ii) the offer of the Chairman to measure the car parking area to ascertain the amount of material required for re-surfacing be accepted with thanks and he be asked to report further to the next meeting

(iii) Members attend a site visit to the allotments commencing at 6:30pm on Monday 20th August at the Memorial Hall to determine the winner of the Best kept Allotment 2012

101 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services (minute 102) and information relating to any particular occupier or former occupier of accommodation provided by the authority (minute 103)

102 COUNCIL LAND/PROPERTY HOLDINGS

The Council considered:

- (a) a report received from Cranswicks regarding terms for the Council's land and property holdings
- (b) an email from Seamer Youth Centre regarding the lease of the Old School

RESOLVED that (i) further consideration of Cranswicks report be deferred to the next meeting and the appropriate sections of the report be circulated to Members

(ii) Cranswicks be asked to supply the capital value of the land/property concerned as originally requested

(iii) the Seamer Youth Centre be advised that the Council have no plans to alter the arrangements for the lease of the Old School

(iv) an item be included on the agenda for the next meeting to consider using email for the delivery of agenda and minutes to Councillors

103 COUNCIL PROPERTY

The Clerk reported the current position and the Council considered the action to be taken on the future of the property and its contents

RESOLVED that (i) Basics Plus be invited to take what they require of the furniture/furnishings in the premises

(ii) following the removal of the furniture/furnishings, Members be invited to attend a site visit to the property, preferably at 6:30 pm on Tuesday, 21st August, if Basics Plus have been able to clear the premises by then

(iii) further consideration on the future of the property be deferred to the next meeting

The meeting closed at 10:55 p.m.

The next ordinary meeting of the Council will be held at the Crossgates Community Centre, Crossgates on Tuesday, 11th September 2012 commencing at 7.00 p.m.